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The Serious Business of Small Talk Carol A. Fleming, 2018-03-20 Small talk has a big impact learn to master this most important communication skill to feel more at ease at work parties and events of all kinds Carol Fleming wants to show you that small talk is not as small as you might think It s the foundation of every relationship professional and personal It s the sound of people reaching out to each other searching for similarities shared interests goodwill connections and friendship And it s something that can be learned even by those requiring the smallest of baby steps We engage in small talk every day with people we know but it feels a lot tougher when we go outside our comfort zone This guide to graceful social conversation covers both inner and outer aspects from the right attitude to how to dress move around and introduce yourself Most importantly Fleming lays out a series of simple memorable conversational strategies that make it easy to go from Nice weather we re having to a genuine rewarding give and take But she won t tell you what to say Believe it or not you already have what you need inside you She merely provides the keys to unlock it

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