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**Shirley Taylor, Leonard Gartside**



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English education was a passport to government jobs while in the twenty first century proficiency in English is essential for private sector jobs This book examines the development of curricula in English in Indian universities vis a vis the needs of second language learners studying in Special English programmes of Bachelor of Arts BA It also reflects on how globalization has strengthened the connection between English and employment Model Business Letters, Emails and Other Business Documents, 7th Edition Shirley Taylor,2015 For anyone who wants to communicate effectively in business this is your complete reference guide for any form of written communication Packed with over 500 sample documents over 100 tips for better business writing and useful templates you can apply to your writing immediately Model Business Letters will help you put the key rules of good business writing into action **Annual Report** Raw Materials Research and Development Council (Nigeria),2011 **Encyclopedia of Business Information Sources** Linda D. Hall,2008 Each updated edition of this detailed resource identifies nearly 35 000 live print and electronic sources of information listed under more than 1 100 alphabetically arranged subjects industries and business concepts and practices Edited by business information expert James Woy Small Business Sourcebook ,2007-12 **The British National Bibliography** Arthur James Wells,2004 PC/Computing ,1997 **The American Bookseller** ,1889 *Handbook of Research in Mobile Business* Bhuvan Unhelkar,2006-01-01 This reference book brings together various perspectives on the usage and application of mobile technologies and networks in global business Provided by publisher **The Software Encyclopedia** ,1997 Outlook Alfred Emanuel Smith,Francis Walton,1873 Glencoe Writer's Choice ,2005

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