



PMP EXAM

HOW TO PASS ON YOUR FIRST TRY
SIXTH EDITION
Andy Crowe, PMP

Quick

REFERENCE GUIDE

FOUNDATIONAL CONCEPTS

Project: a temporary group of related tasks undertaken to create a unique product, service, or result

Program: a group of related projects and operations coordinated together in a larger effort than a project

Portfolio: an organization's entire investment in projects and programs
(SEE DIAGRAM 1)

Project Management: using skills, knowledge, and resources to satisfy project requirements

Process: 1 of 49 packages of inputs, tools, and outputs used to produce specific output(s) for the project
(SEE DIAGRAM 2)



Phases: groups of project activities separated by exit gates to evaluate phase deliverables

Project Life Cycle: a group of project phases specified by an organization's project management methodology

Methodology: an organization's specific representation of project processes; a set of steps to manage a project

Triple Constraint: the concept that scope, time, and cost



are interrelated; one cannot change without affecting at least one of the others; also known as the "Iron Triangle"
(SEE DIAGRAM 3)



Baseline (BL): the original plan plus all approved changes (scope, schedule, cost)

Systems: a set of formal management procedures, rules, processes, people, etc. that support an outcome

Historical Information: information from previous projects used to evaluate future project decisions

Lessons Learned: documented variances (historical information) used to avoid variances in current and future projects

Progressive Elaboration: an iterative approach where planning occurs in cycles rather than only up front

PM Skills: Leading, Communicating, Negotiating, Problem-solving, Influencing, Delegating, and Being Proactive

PROJECT ROLES

Project Manager: the person ultimately responsible for the project; authorized to spend budget and assign resources to realize project goals

Project Coordinator: a role weaker than a project manager; may assign project resources but not authorized to spend funds

Project Expeditor: a role weaker than a project coordinator; reports on project progress without authority to assign resources or spend funds

Project Sponsor: responsible for funding the project; typically a senior manager; may or may not be the customer

Senior Management: a role higher in organization than the project manager; prioritizes projects, authorizes PM, resolve organization conflicts and issues

Stakeholder: a person or group having an interest, whether positive or negative, in the result of the project

Functional Manager: a department manager who "owns" project resources; administers human resource management responsibilities for employees

Project Officer: a supporting or controlling department regarding methodologies, tools, standards, best practices, and audits

Program Manager: responsible for programs, coordinating several related projects to achieve a common goal

ORGANIZATION TYPES & PROJECT MANAGER POWER

Functional: team members work for a department; may be loaned to a project at times; little or no PM power

Projectized: PM is manager of projects and resources; has complete authority

Matrix: Combination with functional managers and project managers; PM has more power in Strong Matrix, equal in Balanced Matrix, and less in Weak Matrix



PROCESS FRAMEWORK

Process groups are not project phases. Process groups are not linear; they are iterative. Process names follow verb-noun structure (e.g., Define Scope).

KNOWLEDGE AREAS (10)

	(# processes)
Integration Management (INT)	7
Scope Management (SCO)	6
Schedule Management (SCH)	6
Cost Management (COS)	4
Quality Management (QUA)	3
Resource Management (RES)	6
Communications Management (COM)	3
Risk Management (RIS)	7
Procurement Management (PRO)	3
Stakeholder Management (STA)	4

49 PROCESSES

MANAGE	IN	PL	EX	MC	CL
INT	1	1	2	2	1
SCO	1	4	2	2	1
SCH	1	5	1	1	1
COS	1	3	1	1	1
QUA	1	1	1	1	1
RES	2	3	1	1	1
COM	1	1	1	1	1
RIS	1	1	1	1	1
PRO	1	1	1	1	1
STA	1	1	1	1	1

PROCESS GROUPS (5):

	(# processes)
INITIATING (IN)	2
PLANNING (PL)	24
EXECUTING (EX)	10
MONITORING AND CONTROLLING (MC)	12
CLOSING (CL)	1

COMMON INPUTS, TOOLS, AND OUTPUTS

- INPUTS:** Project Management Plan (PM Plan), Organizational Process Assets (OPAs), Project Documents, Enterprise Environmental Factors (EEFs), Project Charter, Agreements, Work Performance Data
- TOOLS:** Expert Judgment, Data Analysis, Meetings, Interpersonal & Team Skills, Data Gathering, Decision Making, Project Management Information Systems (PMIS), Data Representation
- OUTPUTS:** Updates (PM Plan, Project Documents, and OPAs), Change Requests, Work Performance Information



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Andy Crowe



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PMP Exam Quick Reference Guide Nicholas Coleman,2020-01-27 An 8 page PMP quick reference booklet to help prepare you for PMP certification or to serve as a reference for current practitioners Our booklet is comprehensive covering the knowledge areas process groups key terms and concepts you will need to understand to pass your upcoming certification exam [PMP Exam Prep. Quick Reference Guide](#) ,2018-08-21 PMP Quick Reference Guide for the PMBOK 6th Edition

PMP (PMBOK4) Quick Reference Claudia Baca,2012-04-30 PMP Quick Reference Digital Short Cut Claudia M Baca Douglas J Gilas ISBN 10 0 7897 4487 2 ISBN 13 978 0 7897 4487 6 As a final exam preparation tool the PMP Quick Reference provides a concise review of all objectives on the PMP Exam This digital Short Cut provides you with detailed graphic based information highlighting only the key topics in cram style format With this document as your guide you will learn how to prepare for the exam get useful tips for completing and filing your paperwork and discover useful things you should do on test day This fact filled Quick Reference allows you to get important information at a glance helping you to focus your study on areas of weakness and to enhance memory retention of essential exam concepts **PMP Exam** Andy Crowe,2021-03-11 A quick reference guide for the PMP Exam this sturdy laminated card accompanies The PMP Exam How To Pass On Your First Try 6th Agile Edition Highlighting key agile concepts and terms this guide is updated for the Jan 2021 PMP Exam Presenting all 49 processes along with the key inputs tools and outputs this helpful tool also depicts techniques tables and graphs to highlight the most important information at a glance Common formulas are organized for rapid look up bringing relevant information for the PMP Exam together in one resource *8 Pages Quick Reference Guide - Project Management Professional (PMP) Certification Exam* A. J. Mercier,2018-03 The quick reference guide for the PMP Exam is an 8 pages summary for Project Management Professional PMP Certification Exam Prep authored by Soheli Akhter PMP CCNA ISMS Based on the newest edition of the PMBOK the 6th edition this last chance review guide will help any student studying for the PMP exam gain more knowledge and self assurance before their exam Developed by a well known PMP exam prep trainer and graduate level project management professor this tool is now available to all students wishing to increase their chances for success on the PMP exam This handy easy to carry guide includes hundreds of topics processes glossary items general project management terms test taking tips and graphics to help jog the memory of students preparing for the big exam Exhibiting all 49 processes along with the key inputs tools and outputs this guide also illustrates techniques tables and graphs to emphasize the essential information at a glance Included are over 250 individual PMP prep glossary items grouped within the knowledge area where they are most frequently used Important formulas and values are methodically structured for prompt look up bringing pertinent information together in one resource This reference guide is printed on heavy duty UV coated stock Note that all this useful PMP Exam Prep information is on one 8 5 x 11 roll fold 4 panels brochure opens to 34 x 11 It is aligned with PMBOK Guide Sixth Edition and the PMP Exam Content Outline dated March 2018 and should be used

for exams after March 2018 For details please visit <http://pmsuccessinc.com> **The Pmp Exam** Andy Crowe,2018-04 A quick reference guide for the PMP Exam this sturdy laminated card accompanies The PMP Exam How To Pass On Your First Try 6th Edition Presenting all 49 processes along with the key inputs tools and outputs this helpful tool also depicts techniques tables and graphs to highlight the most important information at a glance Common formulas are organized for rapid look up bringing relevant information for the PMP Exam together in one resource Xcelerate Your Pmp Exam George Balana Pmp,2010-02 Congratulations to George Balana for creating a unique tool which leverages the power of Mind Mapping R to assist in the retention of project management knowledge areas Used in conjunction with the PMBOK Guide Fourth Edition R Xcelerate your PMP R serves as a valuable reference with an easy to follow and creative format Herman Gonzalez PMP President PMI SOC Board of Directors George Balana is a high energy person always striving for excellence in everything he does very often going the extra mile in pursuing results With a visible ability to think outside the box George enhances the dynamics of any group he participates in George Jucan PMP Director PMI SOC Board of Directors Lead Contributor PMBOK R Guide Fourth Edition Project Manager Competency Development Framework Second Edition and Government Extension to the PMBOK R Guide Third Edition I worked with George on different volunteering initiatives George is very enthusiastic fast learner eager to deliver results and fun to work with George delivers high quality results while keeping time constraints in mind Felix Moshkovich PMP CMC PMI SOC Director Professional Development PMI SOC Board of Directors I had first hand experience using this book during my PMP preparation and I passed in my first attempt The mind maps concept is a powerful and fast track tool in the learning process and they are used on this book in a way that helps you assimilate the PMBOK processes You will certainly find this book helpful in your PMP preparation Fortunato Couto PMP Getting your Project Management Professional PMP designation is an investment in both yourself and your career George Balana and his teachings allowed me to pass my PMP Exam on my first attempt His PMBOK MindMapping Guide was useful for prepping for the exam Long after the exam it still provides a quick reference guide to rekindle acquired knowledge RLavigne42 Robert Lavigne PMP PMP Exam Prep Matthew Carey,2022-12-27 This PMP exam prep guide is a concise condensed document that provides essential information on a specific subject or task It is designed to be used as a PMP reference tool providing quick access to important information when it is needed **PMP Certification All-In-One Desk Reference For Dummies** Cynthia Stackpole,2011-09-20 Bonus CD ROM includes Dummies Test Engine an exclusive practice exam with hundreds of sample questions based on the actual exam *PMP Certification All-In-One Desk Reference For Dummies* Cynthia Snyder Stackpole,2011-08-24 Be as prepared as possible to take the PMP certification exam The PMP certification is the most popular project management certification available but also a very difficult certification to obtain with very demanding requirements That s where this All in One reference comes in Packed with valuable information for taking the exam the nine books in one covers everything from the certification process to gathering information for the application and signing up to

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PMP® in Depth Paul Sanghera, 2018-09-28 Use this study guide to prepare for the Project Management Professional PMP exam administered by the Project Management Institute PMI The revised third edition of the best selling PMP in Depth updated to the sixth edition of PMBOK has a laser sharp focus on the exam objectives for project managers and others who want to pass the PMP exam No prior knowledge of project management is assumed The chapters and the sections within each chapter are presented in a logical learning sequence The concepts and topics both simple and complex are clearly explained when they appear for the first time This facilitates step wise learning prevents confusion and makes this book useful for those who want to get up to speed quickly to pass the PMP exam even if you are new to the discipline of project management This book tells the story of project management in a cohesive concise yet comprehensive fashion Unlike most PMP exam books PMP in Depth covers the material in the order in which projects are actually run in the real world The book is an easy to understand guide that is valuable both before and after the exam What You ll Learn Understand the body of knowledge required to earn the Project Management Professional PMP certification Acquire the knowledge needed to enter the field of project management and successfully manage projects in any field Who This Book Is For Project

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Head First PMP Jennifer Greene, Andrew Stellman, 2009-07-22 Prepare for the PMP certification exam with Head First PMP The second edition of this book provides coverage of the latest principles and certification objectives

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Table of Contents Pmp Exam Quick Reference Guide

1. Understanding the eBook Pmp Exam Quick Reference Guide
 - The Rise of Digital Reading Pmp Exam Quick Reference Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Pmp Exam Quick Reference Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Pmp Exam Quick Reference Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Pmp Exam Quick Reference Guide
 - Personalized Recommendations
 - Pmp Exam Quick Reference Guide User Reviews and Ratings

- Pmp Exam Quick Reference Guide and Bestseller Lists
- 5. Accessing Pmp Exam Quick Reference Guide Free and Paid eBooks
 - Pmp Exam Quick Reference Guide Public Domain eBooks
 - Pmp Exam Quick Reference Guide eBook Subscription Services
 - Pmp Exam Quick Reference Guide Budget-Friendly Options
- 6. Navigating Pmp Exam Quick Reference Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - Pmp Exam Quick Reference Guide Compatibility with Devices
 - Pmp Exam Quick Reference Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Pmp Exam Quick Reference Guide
 - Highlighting and Note-Taking Pmp Exam Quick Reference Guide
 - Interactive Elements Pmp Exam Quick Reference Guide
- 8. Staying Engaged with Pmp Exam Quick Reference Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Pmp Exam Quick Reference Guide
- 9. Balancing eBooks and Physical Books Pmp Exam Quick Reference Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Pmp Exam Quick Reference Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Pmp Exam Quick Reference Guide
 - Setting Reading Goals Pmp Exam Quick Reference Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Pmp Exam Quick Reference Guide
 - Fact-Checking eBook Content of Pmp Exam Quick Reference Guide
 - Distinguishing Credible Sources

13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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