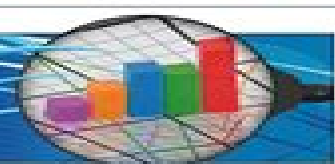


# Excel - Pivot Tables & Charts



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## Introduction

PivotTables and the graphical representation of PivotTable data, known as PivotCharts, are both extremely powerful tools to analyze data in many different ways; for example, given a bunch of sales data, you could report on the following:

- Top salespeople by units sold
- Top salespeople by dollars sold
- Top salespeople by region
- Sales of specific products by region
- Sales of specific products by salesperson
- Items and where they sell
- And so on

All of this can be done easily and in near real time using PivotTables and PivotCharts. Data can even be stored in other locations, such as in an Access or SQL Server database. Once gathered and analyzed, this data can be shared with others in multiple ways throughout an organization.

This guide is a continuation of the PivotTable and PivotChart information in BarCharts' Excel - Advanced QuickStudy guide. As such, material will not be duplicated from that guide but rather will build on the material presented there. This guide will also only discuss Excel 2010, though much of the content and steps listed here apply to older versions as well.

**NOTE:** All the steps listed in this guide assume that your cursor is in the PivotTable when you start.

## Common PivotTable Tasks

PivotTables provide a mechanism for taking lots of detailed data and summarizing it in two or three dimensions (rows, columns, and optionally, sheets). This feature is among the most powerful tools in Excel and makes data analysis fairly simple. A snapshot of some of the source data for all the examples and screen shots in this guide is listed here.

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# Excel Pivot Tables Charts Quick Study Computer

**Elmer P. Dadios**



## **Excel Pivot Tables Charts Quick Study Computer:**

**Excel: Pivot Tables and Charts** John Hales, 2011-05-31 Among the many data analyzing features to be found in Microsoft's Excel software PivotTables and PivotCharts are two of the most useful Find out how they can work for you with our jam packed 3 panel guide which features step by step instructions and full color screen shots for easy reference

**Excel 2007 PivotTables and PivotCharts** Paul McFedries, 2011-06-17 Welcome to the only guidebook series that takes a visual approach to professional level computer topics Open the book and you'll discover step by step screen shots that demonstrate over 130 key techniques for working with PivotTables and PivotCharts including Building PivotTables from Excel ranges Customizing PivotTable field lists Converting PivotTables to regular data Grouping numeric text or date time values Developing various summary calculations Turning a PivotTable into a PivotChart Displaying data tables with a PivotChart Creating an OLAP cube data source Exporting Access r PivotTable r forms to Excel Using Microsoft Query with PivotTables EXTRA Apply It Apply It and Extra sidebars highlight useful tips High resolution screen shots demonstrate each task Succinct explanations walk you through step by step Two page lessons break big topics into bite sized modules [Pivot Tables & Charts Simplified: A Concise Guide for Excel Power Users](#) Sydney Wilkins, 2025-04-02 Unleash the power of Excel's PivotTables and Charts with this comprehensive guide tailored for advanced Excel users Designed for clarity and efficiency this book empowers you to master data analysis and visualization techniques to transform raw data into actionable insights Discover the fundamentals of PivotTables from creating and customizing tables to using slicers and calculated fields Explore advanced chart types including scatter plots histograms and maps to effectively represent complex data Learn to connect multiple data sources perform data analysis and create interactive dashboards for seamless data exploration This guide is your key to unlocking the full potential of PivotTables and Charts It addresses the challenges faced by data analysts providing practical solutions and step by step instructions Whether you're a business professional data scientist or student this book will equip you with the skills to harness the power of Excel for data driven decision making **Excel PivotTables and PivotCharts** Paul McFedries, 2010-05-20 Master two of the most powerful features of Excel Even if you use Excel all the time you may not be up to speed on two of Excel's most useful features PivotTable and PivotChart turn long lists of unreadable data into dynamic easy to read tables and charts that highlight the information you need most you can tweak results with a click or easily fuse data from several sources into one document Now you can learn how to tap these powerful Excel tools with this practical guide Using a series of step by step tutorials and easy to follow screenshots this book shows you in a visual way how to create and customize PivotTables and PivotCharts use them to analyze business data and ultimately achieve more with less work Explains the benefits PivotTables and PivotCharts two powerful features of Excel that allow users to create dynamic spreadsheets Covers creating and customizing analyzing business data building custom calculations linking to external data sources including Access databases Word tables Web pages XML data SQL Server databases and OLAP cubes

creating macros to automate tasks and more Uses step by step tutorials and easy to follow screenshots a learn by seeing approach for visual learners Practical visual and packed with content this is the book you need to ramp up your Excel skills with PivotTables and PivotCharts

**Microsoft Excel Pivot Table Data Crunching Including Dynamic Arrays, Power Query, and Copilot** Bill Jelen,2024-12-26 Learn to use pivot tables and pivot charts in Microsoft Excel to produce powerful dynamic reports in minutes take control of your data and your business Even if you ve never created a pivot table before this book will help you leverage their flexibility and analytical power and includes exploration of new array functions and Copilot capabilities in analysis creation Drawing on more than 30 years of cutting edge Excel experience MVP Bill Jelen MrExcel shares practical recipes for solving real business problems expert insights for avoiding mistakes and advanced tips and tricks you ll find nowhere else By reading this book you will Master easy powerful ways to create customize change and control pivot tables Use Copilot and Analyze Data features to create pivot tables Transform huge datasets into clear summary reports Instantly highlight your most profitable customers products or regions Pivot data with powerful dynamic arrays and Power Query Use PIVOTBY and GROUPBY functions to create reports without needing to refresh Build geographical pivot tables with 3D Maps Construct and share state of the art dynamic dashboards Revamp analyses on the fly by dragging and dropping fields Build dynamic self service reporting systems Share your pivot tables with colleagues Create data mashups using the full Power Pivot capabilities in modern Excel versions Generate pivot tables using either VBA on the Desktop or Typescript in Excel Online or on the Desktop Embrace GetPivotData for better looking reports and learn how to prevent it for quick reporting Unpivot source data so it s easier to use About This Book For everyone who wants to get more done with Microsoft Excel in less time For business and financial professionals entrepreneurs students and others who need to efficiently manage and analyze data

Effortless Excel: The Ultimate Guide to Pivot Tables, Charts, and Advanced Features Fran Maynard,2025-04-03 This comprehensive guide empowers you to unlock the full potential of Excel and transform your data into actionable insights Through detailed explanations and real world examples you ll master the art of creating compelling pivot tables and charts that tell a story Discover how to organize summarize and analyze data effectively allowing you to make informed decisions Additionally you ll delve into advanced Excel features including formulas functions and macros unlocking the program s true capabilities This book is tailored for individuals seeking to enhance their data analysis skills from beginners to seasoned Excel users Whether you re a business professional student or anyone who wants to harness the power of data this guide will equip you with the knowledge and techniques to excel in your field

Microsoft Office Excel 2007 Data Analysis Denise Etheridge,2011-06-17 Welcome to the only guidebook series that takes a visual approach to professional level computer topics Open the book and you ll discover step by step screen shots that demonstrate over 110 Excel data analysis techniques including Identifying trends in your data Sorting filtering and identifying lists Creating editing and checking formulas Calculating interest rates and depreciation Performing simple sorts and filters Hiding rows or

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Relationship between Two Tables Create a PivotTable Using the Data Model Work with a PivotTable Created Using the Data Model Edit a Table Relationship Deactivate Activate Delete a Relationship Filtering PivotTables Using Timelines Create a Timeline Filter a PivotTable Using a Timeline Format a Timeline Clear a Timeline Filter Remove a Timeline      **Computer hardware, Ubuntu Linux, Windows 10, Internet Introductions** Lalit Mali,2017-03-07 This book will help its readers to know more about the basics of computer hardware and its peripheral devices number system operating system This book also contains information about Windows 10 operating system and its interface Linux introduction installing linux Ubuntu linux interface root console command line control and its structure understating internet its concept as well as tips about Microsoft office 2016 detail explanation about Microsoft office application menu tab complete description      *Pivot Table Data Crunching* Michael Alexander,Bill Jelen,2001-06-20 Become a savvy Microsoft Excel user Pivot tables are a great feature in Excel that help you organize and analyze data but not many Excel users know how to use pivot tables Pivot Table Data Crunching offers a comprehensive review of all the functionalities of Pivot Tables from author Bill Jelen otherwise known as Mr Excel from www.mrexcel.com and Michael Alexander a Microsoft Certified Application Developer The authors practical scenarios and real world advice demonstrate the benefits of Pivot Tables and how to avoid the common pitfalls of every day data crunching Each solution presented in the book can be accomplished with resources available in the Excel interface making Pivot Table Data Crunching a beneficial resource for all levels of Excel users      **Microsoft Excel 2013 Step By Step** Curtis Frye,2013-04-15 The smart way to learn Excel 2013 one step at a time Experience learning made easy and quickly teach yourself how to manage analyze and present data with Excel 2013 With Step by Step you set the pace building and practicing the skills you need just when you them Includes downloadable practice files and companion eBook Discover how to Work with Excel 2013 in touch mode Write formulas create macros and organize data Present data visually and add images to worksheets Consolidate multiple sets of data into a single workbook Analyze data using the Quick Analysis Lens Collaborate with colleagues and present workbooks online      **The Golden Age of Data** Don Grady,2019-11-27 Audience and media analytics is more important now than ever and this latest volume in the cutting edge BEA Electronic Media Research Series collects some of the top scholars working with big data and analytics today These chapters describe the development and help define media analytics as an academic discipline and professional practice Understanding audiences is integral to creating and distributing media messages and the study of media analytics requires knowing a range of skills including research methods the necessary tools available familiarity with statistical procedures and a mindset to provide insights and apply findings This book summarizes the insights of analytics practitioners regarding the current state of legacy media analysis and social media analytics Topics covered include the evolution of media technologies the teaching of media measurement and analytics the transition taking place in media research and the use of media analytics to answer meaningful questions drive content creation and engage with audiences      *NEP Computer Applications in Business B.B.A.*

2nd Year Dr. Sandeep Srivastava, ,Dr. Mirza Shab Shah, ,Er. Meera Goyal,2024-08-11 CONTENT 1 Word Processing 2 Preparing Presentations 3 Spreadsheet and its Business Applications 4 Creating Business Appendix SYLLABUS Unit 1 Word Processing ntroduction to word Processing Word processing concepts Use of Templates Working with word document Editing text Find and replace text Formatting Spell check Autocorrect Autotext Bullets and numbering Tabs Paragraph Formatting Indent Page Formatting Header and Footer Tables Inserting Filling and Formatting a Table Inserting Pictures and Video Mail Merge Including Linking with Database Printing Documents Creating Business Documents using the above Facilities Unit 2 Preparing Presentation Basics of Presentations Slides Fonts Drawing Editing Inserting Tables Images Texts Symbols Media Design Transition Animation and Slideshow Creating Business Presentations using above Facilities Unit 3 Spreadsheet and its Business Applications Spreadsheet Concepts Managing Worksheets Formatting Entering Data Editing and Printing a Worksheet Handling Operators in Formula Project Involving Multiple Spreadsheets Organizing Charts and Graphs Generally used Spreadsheet Functions Mathematical Statistical Financial Logical Date and Time Looking and Reference Database and Text Functions Unit 4 Creating Business Spreadsheet Creating Spreadsheet in the Area of Loan and Lease Statement Ratio Analysis Payroll Statements Capital Budgeting Depreciation Accounting Graphical representation of Data Frequency Distribution and its Statistical Parameters Correlation and Regression      Automation and Control Elmer P.

Dadios,2022-05-25 Advances in automation and control today cover many areas of technology where human input is minimized This book discusses numerous types and applications of automation and control Chapters address topics such as building information modeling BIM based automated code compliance checking ACCC control algorithms useful for military operations and video games rescue competitions using unmanned aerial ground robots and stochastic control systems

**Computer Applications In Business - by Dr. Sandeep Srivastava, Er. Meera Goyal (SBPD Publications) Dr.**

Sandeep Srivastava,Er. Meera Goyal,2021-07-09 An excellent book for commerce students appearing in competitive professional and other examinations 1 Introduction to Computer 2 Computer and Networks 3 Word Processing 4 Preparing Presentations 5 Spreadsheet and its Business Applications 6 Creating Business 7 Management Information System 8 MIS Concepts Appendix Multiple Choice Questions      Advances in Human Factors and Systems Interaction Isabel L.

Nunes,2020-06-30 This book presents cutting edge research on innovative system interfaces highlighting both lifecycle development and human technology interaction especially in virtual augmented and mixed reality systems It describes advanced methodologies and tools for evaluating and improving interface usability and discusses new models case studies and good practices The book addresses the human hardware and software factors in the process of developing interfaces for optimizing total system performance while minimizing costs It also highlights the forces currently shaping the nature of computing and systems such as the importance of portability and technologies for reducing power requirements the need for better assimilation of computation in the environment and solutions to promote computer and system accessibility for people



with special needs Based on the AHFE 2020 Virtual Conference on Human Factors and Systems Interaction held on July 16 20 2020 the book offers a timely survey and a practice oriented guide for systems interface users and developers alike

Source.Fall.2010 , *IBPS CWE Bank Clerk 101 Speed Tests with Success Guarantee 2nd Edition* Disha

Experts,2017-09-01 IBPS CWE Bank Clerk 101 Speed Tests with Success Guarantee IF YOU MASTER THIS BOOK SUCCESS IS GUARANTEED IN THE UPCOMING IBPS BANK CLERK EXAM Yes it s true If you can master this book you will crack the IBPS CWE Bank Clerk Exam for sure This is the 1st and the Most Innovative Book for the most sought after IBPS Bank Clerk Exam It contains all the IMPORTANT CONCEPTS which are required to crack this exam The concepts are covered in the form of 101 SPEED TESTS No matter where you PREPARE from a coaching or any textbook Guide 101 SPEED TESTS provides you the right ASSESSMENT on each topic Your performance provides you the right cues to IMPROVE your concepts so as to perform better in the final examination It is to be noted here that these are not mere tests but act as a checklist of student s learning and ability to apply concepts to different problems The book is based on the concept of TRP Test Revise and Practice It aims at improving your SPEED followed by STRIKE RATE which will eventually lead to improving your SCORE How is this product different 1st unique product with 101 speed tests Each test is based on small topics which are most important for the IBPS PO exam Each test contains around 25 30 MCQs on the latest pattern of the exam The whole syllabus has been divided into 5 sections which are further distributed into 91 topics Each section ends with a Section Test 1 QUANTITATIVE APTITUDE is distributed into 31 topics 1 Section Test 2 REASONING ABILITY is distributed into 30 topics 1 Section Test 3 ENGLISH is distributed into 14 topics 1 Section Test 4 COMPUTER KNOWLEDGE is distributed into 6 topics 1 Section Test 5 GENERAL KNOWLEDGE is distributed into 15 topics 1 Section Test Finally at the end 5 PRACTICE SETS based on the complete syllabus is provided so as to give the candidates the real feel of the final exam In all the book contains 3600 Highly Relevant MCQ s in the form of 101 tests Solutions to each of the 101 tests are provided at the end of the book The book provides Separate Tests The book comes with perforation such that each test can be torn out of the book Separate Time Limit Maximum Marks Cut off Qualifying Score is provided for each test The book also provides a separate sheet SCORE TRACKER where you can keep a record of your scores and performance It is advised that the students should take each test very seriously and must attempt only after they have prepared that topic The General Awareness section has been updated with latest Current Affairs Questions Once taken a test the candidates must spend time in analysing their performance which will provide you the right cues to IMPROVE the concepts so as to perform better in the final examination It is our strong belief that if an aspirant works hard on the cues provided through each of the tests he she can improve his her learning and finally the SCORE by at least 15 20%

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