



STYLE GUIDE

FOR BUSINESS AND TECHNICAL COMMUNICATION

Tools for Highly Effective Communication™

FIFTH EDITION

STEPHEN R. COVEY

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history of controlled languages employed by the manufacturing industry to shape and constrain the information in technical documents. The author then offers a comparative analysis of existing controlled languages and distills the best practice features of those language systems. He concludes by offering innovative models that can be used to develop and trial a new controlled language. This book will be of interest to linguists working in technical and professional communication as well as writers and practitioners involved in the production of technical documents for companies in multiple industries and geographical locations.

DAMA-DMBOK. Свод знаний по управлению данными Коллектив авторов, 2020-11-16

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significa gestionar la calidad de los datos Se necesitan metadatos para gestionar los datos Se necesita planificación para gestionar los datos La gestión de datos es multifuncional y requiere una amplia gama de habilidades y experiencia La gestión de datos requiere una perspectiva empresarial La gestión de datos debe tener en cuenta una serie de perspectivas La gestión de datos es la gestión del ciclo de vida de los datos Los diferentes tipos de datos tienen diferentes requerimientos de ciclo de vida La gestión de datos incluye la gestión de los riesgos asociados a los datos Los requerimientos de gestión de datos deben impulsar las decisiones sobre tecnología de la información Una gestión eficaz de los datos requiere un compromiso de liderazgo Los capítulos incluyen Gestión de Datos Manejamiento de Datos Gobierno de Datos Arquitectura de Datos Modelado y Diseño de Datos Almacenamiento de Datos y Operaciones Seguridad de Datos Integración de Datos e Interoperabilidad Gestión de Documentos y Contenidos Datos Maestros y de Referencia Data Warehousing e Inteligencia de Negocios Gestión de Metadatos Calidad de Datos Big Data y Ciencia de Datos Evaluación de la Madurez de la Gestión de Datos Organización de la Gestión de Datos y Expectativas de Roles Gestión de Datos y Gestión del Cambio Organizacional La estandarización de las disciplinas de gestión de datos ayudar a los profesionales de la gestión de datos a desempeñarse de forma más eficaz y consistente También permitir a los líderes de la organización reconocer el valor y las contribuciones de las actividades de gestión de datos

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The Advertising Red Books, 2010 **Forthcoming Books** Rose Arny, 2002-04 **Style Guide for Business and Technical Communication** Franklin Covey Company, 1998 This guide provides tips for making your message accessible easy to understand and relevant In the sections on writing and revising organization emphasis page layout and online documentation you will find both process and format suggestions You will also find new and colorful sections on graphics for documents graphics for presentations color charts maps and photographs to prepare visually effective documents

Style Guide for Business and Technical Communication Lawrence H. Freeman, 2010 **IEEE International Engineering Management Conference**, 2003 **Books Out Loud**, 2007 *Brands and Their Companies*

,2007 **Pennsylvania Business Directory ,2005**

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